

# STUDENT ACCEPTABLE USE OF TECHNOLOGY AGREEMENT

## Junior-Intermediate (Grades 4-8)

### STUDENT CONSENT

I agree to:

- Keep my password secret.
- Use all computer equipment carefully and not damage, change or tamper with the hardware, software, settings or the network.
- Use the technology only to help me learn and never use any form of electronic communication to harass, frighten, or bully anyone.
- Give credit to the author of work I find on the internet and obey copyright laws.
- Never provide my personal information (name, address, phone number) to anyone on the internet.
- Tell my teacher or any other school employee immediately about anything on the computer that is inappropriate or makes me feel uncomfortable.
- Take care when printing and consider the environment when deciding what to print.
- Follow the direction of my teachers with respect to the use of any technology.
- Protect my own personal electronic devices from loss, damage or theft.

STUDENT NAME: \_\_\_\_\_

By checking this box, I agree to follow the expectations outlined above. DATE: \_\_\_\_\_

### PARENT/GUARDIAN CONSENT

- I have read and understood the Kawartha Pine Ridge District School Board's Student Acceptable Use of Technology Agreement (the Agreement), and if applicable, the Board's Personal Electronic Device policy.
- I recognize that this Agreement is designed for my student's grade level and that the full policies and administrative procedures governing my student's use of technology are available on the board's website or from my student's school.
- I will emphasize the ethical and responsible use of technology and caution my student about unsafe communication with others on the internet.
- I will ensure that media and software on my student's Personal Electronic Device(s) has been purchased and is legal.
- I grant permission for my student to access networked information technology, inclusive of the internet and e-mail for educational purposes. I am aware that my student will be given instruction in the proper use of the internet at school and further recognize that I am responsible to supervise my student's use of the computer and internet at home.
- I understand that the Board will not service my student's Personal Electronic Device, nor will it be liable in the event that the device is lost, stolen, damaged or otherwise rendered inoperable.
- I understand that Board will from time to time, and without prior notice to the student, access and/or monitor the Board's Electronic Information Systems.

PARENT/GUARDIAN NAME: \_\_\_\_\_

By checking this box, I acknowledge I have reviewed this agreement with my student. DATE: \_\_\_\_\_

#### Information Collection Authorization:

The information contained on this form has been collected under the authority of the Education Act R.S.O. 1980, as amended and the Municipal Freedom of Information and Protection of Privacy Act, 1989. Information from this form will be used to enforce appropriate use of the internet and information technology in accordance with the Schools Code of Conduct and ES-1.6.1 Personal Electronic Devices.

COPIES: (1) Student OSR

(2) Parent (upon request)

# STUDENT ACCEPTABLE USE OF TECHNOLOGY AGREEMENT

## TERMS AND CONDITIONS

*It is the policy of the Kawartha Pine Ridge District School Board (the "Board") to ensure that the Internet and the board's Information Technology are used to support learning in a manner that is consistent with the Board mission statement and guiding principles.*

### **1.0 Network Etiquette and Citizenship**

- The Board provides access to the internet for educational activities defined in the instructional plans of our teachers.
- The Board will from time to time and without prior notice to the student, access and/or monitor the Board's Electronic Information Systems.
- Users will not post, publish, or display any defamatory, abusive, threatening, sexist, racially offensive, profane, obscene, sexually oriented, illegal and other material found to be offensive.
- The sending or storage of offensive messages from any source is prohibited.
- Users shall not copy information or software in violation of copyright laws.
- Software and resources downloaded will be used only under the terms and conditions specified by the owner or creator of those resources.
- Only staff are authorized to download software or executable (.exe) programs.
- It is prohibited for a user to post messages and attribute them to another user.
- Users will not plagiarize works that they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were original to the user.

### **2.0 Vandalism**

- Any malicious attempt to harm or destroy the data of any person, computer or network linked to the Board's Wide Area Network is prohibited and will result in financial compensation to the Board and/or the pursuance of criminal charges and/or other disciplinary action consistent with the School Code of Conduct, Board Policy and/or legal authorities.
- Users will not attempt to gain unauthorized access to the Board's system or to any other computer system through the Board's system, or go beyond their authorized access. This includes attempting to log in through another person's account or accessing another person's files. These actions are illegal, even if only for the purposes of browsing.

### **3.0 Remote and Online Learning**

- Users may be required to attend classes virtually utilizing Board approved technology and systems.
- Virtual classrooms and lessons maybe recorded and stored in compliance with the Education Act, including s.170, 171, 198, 199, 264 and 265, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act.
- Use and care for any Board provided technology in accordance to the School Code of Conduct and Board Policy.

### **4.0 Security and Personal Safety**

- Users may not share their passwords or accounts with others and must make all efforts to safeguard this information from unauthorized users.
- Users are advised to refrain from giving out personal information, such as their family name, email address, home address, school name, city, country or other information that could help someone locate or contact them in person.
- Users will not post identifying photos or videos outside the Kawartha Pine Ridge District School Board network without approval.
- The Board reserves the right to block access to sites and to conduct regular checks of the system as deemed appropriate.
- An individual search will be conducted if there is reasonable cause to suspect that a user has violated the law or the school code of conduct. Personal files are discoverable under public records laws.

### **5.0 Inappropriate Material**

- Interactive Internet gaming will not be accessed through the Board Internet Service.
- Upon access to or receipt of material that is educationally inappropriate and contrary to the Board's Mission Statement, the user shall immediately turn off the monitor and report the incident to the classroom teacher, staff and or immediate supervisor.